SECOND TIMBERS CONDOMINIUM ASSOCIATION BOARD OF DIRECTORS MEETING MINUTES: JULY 11, 2019

BOARD MEMBERS PRESENT: Kelsey Fox, Rebbeca Holmberg

BOARD MEMBER ABSENT: Colin McDaniel

HOMEOWNERS: None

CONTRACTORS: Cowboy Mowing representative did not attend

CPMG: Association Manager Lynda Reifman Minutes taken and written by Lynda Reifman

Meeting called to order at 5:30 p.m. Ouorum of Board of Directors established.

Board of Directors meeting minutes:

A motion was made by Rebecca Holmberg, seconded by Kelsey Fox, and passed unanimously, to approve the May 9, 2019, minutes as written.

Financial Statements:

The Board reviewed and accepted the May and June 2019 statements prepared by CPMG, subject to audit.

Association Manager's Report: Lynda Reifman

- *FHA re-certification application being processed by CPMG.
- *The Association has received a grant from the City of Aurora to replace the community's identification signs.
- *Lynda Reifman provided the status of work orders assigned to Tony Carrieri of Summit Services.
- *Complete Plumbing secured the exterior clean-out covers.
- *A convent inspection was completed by CPMG on June 13, 2019. The Board received the report.
- *The Board considered four tree maintenance proposals and selected ArborScape to perform the work throughout the community. Prior to signing the agreement, the Board requested additional clarification.
- *A Summer 2019 newsletter will be prepared by Lynda Reifman and mailed to all owners. The Board suggested several topics.

Board action between meetings:

The Board approved a delinquent owner foreclosure resolution for 15292 E. Hampden Circle, H9.

Adjournment: 6:30 p.m.

Next Meeting: Sept. 12, 2019